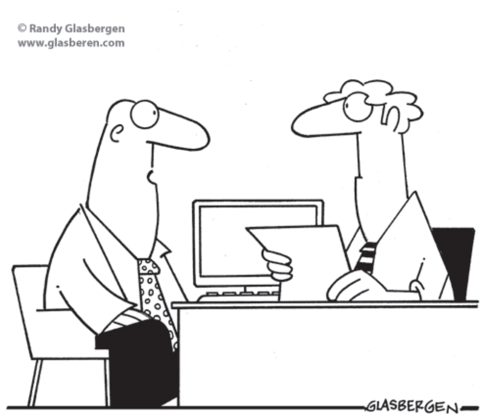
Wagner Accounting & Tax Service, Inc.

999 Century Drive, Suite 5
Dubuque, IA 52002-3776

607 Myatt Drive, Suite 1
Maquoketa, IA 52060

Visit us on the web at: www.wagneracct.com

Things to Bring (if applicable):



" Can I write off the taxes I paid last year as a bad investment?"

- ☐ Your 2012 Tax Return (If not prepared by our office)
- ☐ W-2 Forms for Wages
- ☐ 1099-R's for Retirement Income
- ☐ 1099's for Interest, Dividends and Other Income
- ☐ W-2G's for Gambling Income
- ☐ K-1's for Partnerships, Corporations or Estates
- ☐ Social Security Benefits Statement
- ☐ 1099-K for Business Credit Cards Received
- ☐ 1098's Showing Mortgage Interest Paid
- ☐ 1098-T's for College Tuition Paid
- ☐ Basis Amounts for Stock Sales
- ☐ Information on Foreign Assets Owned

We would like to thank you, our valued customers, for your support over the past 41 years, and we look forward to serving your needs in the future. In addition to our broad range of Accounting and Income Tax Services, we also offer the following:

- **Payroll Services**
- **Annuities**
- **Estate Planning**
- **Life Insurance Reviews**
- **Gift Planning**
- **Retirement Planning**

Privacy Act Notice

We do not disclose any nonpublic personal information about our clients or former clients to anyone, except as instructed to do so by such clients. We restrict access to nonpublic personal information to those professionals necessary to provide our services, and we maintain physical, electronic, and procedural safeguards to guard your nonpublic personal information.

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999 Century Drive, Suite 5
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(563) 556-4508 Fax (563) 556-0407

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Maquoketa, Iowa 52060
(563) 652-5152 Fax (563) 652-5152

2013 Income Tax Information Organizer

WAGNER ACCOUNTING & TAX SERVICE, INC.

To Our Valued Tax Clients:

We wish you a Happy New Year and hope your 2014 is off to a great start! As we start our 41st Tax Season, we thank you for allowing us the opportunity to serve you. We encourage you to begin gathering your tax materials as soon as possible. Your completion of this 2013 Tax Organizer will enable us to accurately prepare your tax return with all income and allowable deductions. Certain rental, business, or farm income should be detailed separately on other worksheets. If these worksheets are not included, please let us know. Additionally, all of our organizer worksheets are available under the Forms tab of our website at **www.wagneracct.com**. IRS regulations require us to ask for your signature when you provide us with your tax return data.

We do not anticipate significant tax legislation in 2014, pending congressional election. We continue to evaluate and implement changes from the American Taxpayer Relief Act and the Affordable Care Act. Provisions effective for 2013 returns include: an additional 3.8% Net Investment Income Tax and an 0.9% additional Medicare Tax for certain taxpayers; some taxpayers will also see their itemized deductions and personal exemptions limited; the 10% tax bracket is permanent, and a new highest tax bracket of 39.6% has been created; the Alternative Minimum Tax has finally been indexed to inflation; the deductions for Sales Tax, Educator Expenses, Private Mortgage Insurance (PMI), and Bonus Depreciation currently expire after 2013; the $1000 Child Tax Credit has been made permanent; and the American Opportunity Credit has been extended for education expenses through 2017. **All taxpayers are required to disclose ownership of any foreign assets, including bank or investment accounts. There are severe penalties for failure to report these type of accounts.**

We are required by the IRS to electronically file every eligible return. Returns can be sent to the IRS **starting January 31st** for most taxpayers. While most refunds are deposited within 21 days of e-filing, <u>the IRS will not guarantee dates for direct deposit of refunds.</u> Returns will need to be reviewed, signed and paid for prior to transmission**.** In order to provide the most affordable service to all of our clients, we do not accept credit or debit cards.

In addition to our income tax services, we provide custom accounting, consulting, and payroll solutions for any business. We also offer IRA and annuity sales, estate planning, financial reviews, and retirement planning. More information concerning these services is available upon your request.

Dave, Tom and the rest of our tax staff will be available for Income Tax Consultation and Preparation. If you wish to schedule an appointment, please call as soon as you have accumulated your data. Our office staff will be happy to schedule time with any of us. Should you need assistance, or have a tax question, please contact us at your convenience. As always, we appreciate your past business and look forward to working with you in the future.

David A. Wagner
David A. Wagner

Thomas A. Wagner
Thomas A. Wagner

Taxpayer Information

Name:______________________ SS # _____________ Birth Date:________ Occupation:____________
Spouse:_____________________ SS # _____________ Birth Date:________ Occupation:____________
Address:____
County of Residence:_________________________ School District of Residence:__________________
Email Address:__________________________________ Best Contact#__________________________
Direct Deposit of Refunds ________Yes (Please attach a deposit ticket marked for savings or checking.)

Dependents

Name (First, Initial):	Social Security Number:	Relationship:	Date of Birth:

Income – Please Provide all Applicable Forms

Wages & Salaries: (W-2 Forms)☐ Unemployment: (Form 1099-G)☐
Interest & Dividends: (1099-INT & 1099-DIV Forms, including Tax-Exempt & Municipal Interest)☐
Gambling or Lottery Winnings: (**All** Forms W-2G)☐ IRA's, Pensions, Annuities: (Form 1099-R)☐
Social Security Income: (Form SSA-1099 for Taxpayer & Spouse)☐ IRA's, Pensions
Other Income:____

Adjustments & Credits

IRA Deduction: Taxpayer:___________________Spouse:_____________________________
Payment to Keogh Plan, SEP or SIMPLE:___________________________________
Moving Expenses (Work Related over 35 Miles):____________________________
Student Loan Interest (Please provide Form 1098-E)☐ Alimony paid:___________________________
Health Savings Account (HSA) Contributions: _____________ Educator Expenses:__________________

Child Care

Name of Provider:____ ID#___________________________
Address:____
Amount Paid:_____________________________ (If more than one provider, please list on separate sheet.)

Estimated Income Tax Data

	Federal Amount	Date	**State** Amount	Date
1st Quarter Payments	$		$	
2nd Quarter Payments	$		$	
3rd Quarter Payments	$		$	
4th Quarter Payments	$		$	

We will again make out your Estimated Income Tax Payments for 2014 based on your 2013 tax.
If you expect a significant change in your income for 2014, please discuss this with us.

Deductions

Medical & Dental

DO NOT include amounts paid for or reimbursed by Health Insurance or premiums paid with pre-tax income.

Medical Insurance: ______________________
Medicare Premium: ______________________
Long Term Care Insurance: ________________
Doctor, Dentist, Nurse: __________________
Hospitals, Lab Fees:_____________________
Prescription Drugs:______________________
Eye Glasses, Hearing Aids: _______________
Braces, Dentures: _______________________
Equipment (Prescribed):__________________
Medical Travel (miles): __________________
Medical Lodging:________________________
Nursing or Long Term Care :_______________
HSA Expenses:__________________________
Other: ________________________________

Taxes

Real Estate (Home):______________________
Real Estate (Non-Home):__________________
Car License (IA Only):____________________
Sales Tax on Major Purchases:_____________

Interest Paid

Home Mortgage Paid to Financial Institutions-
(Please bring 1098 Forms):_________________
Home Mortgage Paid to Individuals:_________
(List Name, Address, SS #):________________
____
Points:_______________________________
Investment Interest:______________________
Vacation or Second Home, Camper, Houseboat
Mortgage:____________________________
Home Equity Loans:

Contributions

Church:_______________________________
United Way:____________________________
Red Cross, MDA, Cancer:__________________
Misc. Door-to-Door:_____________________
Non-Cash* (clothing, food, misc.):__________
Itemized receipts are required if over $500
Other Miscellaneous:_____________________
Expenses for Charitable Work:______________
Volunteer Mileage (miles):_________________

Miscellaneous Deductions

Tax Preparation:___________________________
Safe Deposit Box:__________________________
IRA Custodial Fees:________________________
Investment Fees:___________________________
Second Job Mileage:_________________________
Union Dues:______________________________
Prof. Dues & Journals:______________________
Job Hunting Expense:_______________________
Education Expense:_________________________
Job Supplies:______________________________
Small Tools:_______________________________
Safety Equipment:__________________________
Uniforms & Laundry:_______________________
Gambling/Lottery Losses (Limited to Gambling/ Lottery Winnings): ____________________
Other:___________________________________
____

Employee Business Expense

-Travel Away from Home-
-Days Away from Home:____________________
-Lodging Expense:_________________________
-Total Business Miles:_____________________
-Meal Expense:___________________________
-Auto Expense-
-Total Miles Driven:_______________________
-Parking Fees:____________________________
-Other:__________________________________

Tuition

-Grades K-12-

Iowa Residents

Tuition, Fees, Textbooks, Materials Required for Extra Curricular Activities:__________________

Illinois Residents

Tuition, Fees, Textbooks:____________________
(IL Residents please provide Education Credit Form)

-Post-Secondary Education -

(Please provide Form 1098-T)
Tuition & Course Materials (Paid in 2013):________
____

IRS Regulations require that you sign & date this worksheet when provided to a Tax Preparer.

Information provided by:_________________________________ Date:_______________